

OCT 2024



CANDIDATE BRIEF

YARD

COORDINATOR

LRL Roofing Solutions
6th Floor, 2 City Approach
Albert St
Eccles
Manchester
M30 0BL



About

Us



LRL Roofing Solutions (Liquid Roofing Ltd) was established in 2005 by CEO, Robert Lomax.

Our Managing Director, Robert Richmond leads the Senior Management Team. With Rob at the helm the Company has enjoyed controlled growth achieving sales of £11m in 2023 and we have plans to continue our growth to £20m over the next five years.

We are proud to be a principle led business, embracing our core values of **Safety, Quality, and Value** delivered with **Integrity** in all that we do.

The business initially focused on delivering cold applied liquid waterproofing solutions. However, since inception, we have grown the portfolio of services we deliver, enabling us to offer our clients a comprehensive suite of flat roofing solutions.

Operating from head offices in Manchester, LRL services clients UK-wide with an emphasis on the M62 corridor.

Existing clients include The University of Manchester, Kier, Sports Direct (House of Fraser Group), Morgan Sindall, BAM and BAE, whilst we also operate strongly within the public sector.

Why LRL?

“To improve the quality of life for our team, whilst having a positive impact on the communities in which we work.”



BY CEO, ROBERT LOMAX

When I set up LRL Roofing Solutions in 2005, the focus of the business was to make a profit. As the business has matured, I have come to realise that making money, while a necessity, isn't what drives me.

In 2014, after watching a great TED talk by Simon Sinek, titled '*How Great Leaders Inspire Action*', I set about thinking what was the '*Why*' at the centre of LRL Roofing Solutions.

After much thought and exposure to a great learning experience with Goldman Sachs at Manchester Metropolitan University, I realised that what I enjoyed was seeing the people in my organisation grow and succeed (often beyond their own expectations). I also have a strong desire to make a positive impact in the areas that we work, beyond waterproofing their roofs.

Personal Journeys



Dear Prospective Team Member,

I embarked on my professional journey with LRL in 2013, initially as a liquid roofing operative. I had previous experience with various contractors using both liquids and traditional bitumen systems. In the early days of my tenure at LRL, I discovered a profound alignment between the company and myself in terms of our passion for roofing, a pursuit of success, and an ambition to lead the industry. These synergies provided me with the ideal environment for personal and professional success.

I found LRL were receptive to new ideas and embraced innovation. With a head full of ideas, I was encouraged to introduce new technology and processes, within the various positions I have held.

This transformative approach significantly altered the trajectory and scale of the organisation. Together, we transitioned from being a specialist liquid installer into a multi disciplined and leading roofing contractor with a nationwide presence.

As a values driven roofing contractor, LRL prioritises **Safety, Quality, and Value**, all underpinned by a commitment to **Integrity**. This commitment has cultivated a culture of which both office and site staff can be genuinely proud, recognising themselves as integral members of a special and cohesive team.

In the quest for a new professional home, you should exercise discernment, selecting a company that values active listening, genuine care, and a commitment to its people. Choose an organisation that exudes passion, ambition, and a values driven ethos with empathy at its core. A company that puts its employees first.

Above all, choose a company that not only offers financial advancement but also enhances your overall quality of life. A company that provides opportunities for personal and professional growth, allowing individuals to soar to new heights.

Reflecting on my personal journey from a site based role to the position of Managing Director, I can wholeheartedly attest to the veracity of the sentiments expressed above. My journey underscores the limitless possibilities that abound with the right attitude and unwavering commitment can lead to great things.

We have big plans for the future and need great people to make it happen. I encourage you to consider LRL as your potential professional home, where the sky truly is the limit.

Warm regards,

ROBERT RICHMOND
Managing Director

THE ROLE

As the Yard Coordinator, you'll report directly to the Commercial Manager and collaborate closely with the Contracts Team and Procurement Officer, ensuring seamless operations. Your primary responsibilities include managing stock and material requirements, overseeing stock transfers between projects, and improving profit margins by reducing cost and increasing value.

By effectively managing the Irlam yard, you will play a vital role in the success of our roofing projects. Your proactive approach and attention to detail contribute significantly to the overall productivity and safety of our operations, fostering a culture of excellence and reliability within the team.

YARD COORDINATOR



ROLE SUMMARY



TITLE: Yard Coordinator

REPORTING TO: Commercial Manager

DIRECT REPORTS: N/A

LOCATION: Irlam & Eccles, Greater
Manchester

PROPOSED START: ASAP

HOURS: Mon-Fri, 8:00 - 17:00 (1 hour lunch)

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Duties



- Manage Irlam yard in relation to stock and material requirements
- Oversee stock transfers between projects
- Assist the Procurement Officer in management of plant, stock and PPE
- Manage all owned and hired plant orders, off hires and damages
- Manage LRL Asset Register, inspect all plant, record damages, losses and theft
- Assist where required: attending site to manage logistics, site set up and demobilisation
- Travel to site and supplier locations to collect and deliver PPE, materials and plant
- Improve profit margins by reducing cost and increasing value
- Use Microsoft Outlook to communicate and manage time in calendar
- Use Microsoft SharePoint to log and store documents and records, updating where necessary
- Conduct vehicle checks and input into FastField
- Work closely with the Contracts Team to plan and deliver plant and PPE to projects
- Undertake PAT testing of all electrical equipment LRL owned, including office.
- Assist Procurement Officer in procurement of best value branded PPE
- Manage relationships with suppliers and form new relationships to improve quality, service and rates
- Liaise with Site teams
- Reduce risk by identifying issues with material, plant and deliveries
- Implement relevant parts of company plan relating to the Commercial department
- Devise and invent improved processes and systems to drive continuous improvement
- Communicate and demonstrate the company vision, mission and values

Profile



YOU ARE/MUST HAVE:

- Good IT skills, including Excel and Word
- Honest and values teamwork
- Excellent punctuality
- Self-motivated, organised and can manage own time
- Warehouse and logistics experience
- 5 years experience in stock control
- Excellent communication skills – including the ability to build and develop relationships
- Exhibit and live our values of *'Safety, Quality and Value delivered with Integrity'*
- Full clean UK driving licence (held for a minimum of two years). For insurance purposes you must be over the age of 21
- CSCS card is desirable
- Forklift license is desirable

PACKAGE



- Weekly pay
- Birthday and long service award scheme
- Company pension scheme
- Life assurance
- 20 days holiday plus bank holidays
- Training & development provided
- Staff events

PROCESS

Candidates are to submit their CV with a short email to hr@lrl.ltd describing why they are a great fit for this position.

First relatively informal interview to explore the opportunity and get to know each other, followed by:

- Shortlist
- Second formal interview
- Third and final interview

Any offer is subject to references. *LRL Roofing Solutions is an equal opportunity employer and welcomes applicants from all backgrounds.*

YARD COORDINATOR



**INVESTORS
IN PEOPLE**[®]

The Equality Register

Member

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